

HUNTWICK FOREST ARCHITECTURAL CONTROL COMMITTEE

PROJECT APPROVAL REQUEST FORM

(PLEASE PRINT CLEARLY AND PROVIDE COMPLETE INFORMATION. OTHERWISE, NO ACTION WILL BE TAKEN.)

Homeowner's Name: \_\_\_\_\_ Phone (H): \_\_\_\_\_

Cell: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ Section/Block/Lot: \_\_\_\_\_

Describe improvements or changes being proposed. Specify location(s) on property:

\_\_\_\_\_  
\_\_\_\_\_

Who will do the work? \_\_\_\_\_ Expected start date: \_\_\_\_\_ Expected finish date: \_\_\_\_\_

- ***If replacing roof, gutters, windows, siding, trim, soffit, doors, etc., samples and specification brochures are required in most cases.***

Repainting: Color(s): \_\_\_\_\_ Color chip(s) required, including "same color" jobs.

Roof Replacement: Color: \_\_\_\_\_ Manufacturer: \_\_\_\_\_

- ***Entire roof of home, garage, breezeway, and any outbuildings to be replaced simultaneously.***
- ***Structural modifications to home, garage, or outdoor living areas to require architectural drawings and a survey of your lot.***
- ***Fences must be 6'6" including 6" rot board on interior lots, or 8'6" including 6" rot board on Huntwick exterior (perimeter) lots.***

Tree Removal: State location(s), type(s) of tree(s), and reason(s):

Will plant replacement tree(s) (Y/N)  Yes  No

\* ***Stump must be removed or ground down to at least 6" below surface level.***

Approval given for any project is only for modifications as described above. If there are any changes in the scope of the project/ color/ materials used, etc., then even during construction, an amendment to this application must be submitted for approval.

**NO CONTRACTOR YARD SIGNS ARE ALLOWED**

The undersigned understands that this request will be acted upon as soon as possible and agrees that no work will commence until written approval is received. Please check method of application return:  Enclosed stamped, self-addressed envelope,  Phone, or  Email

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit this form via [acc@huntwickforest.com](mailto:acc@huntwickforest.com) , hand deliver, or ask questions to any ACC member:

Sarah Moss (281-795-1812, 5407 Court of York) Gary Cofran (713-515-8187, 5618 Willow Walk)  
Lynnette Gronewold (832-229-8795, 13607 Balmore) Van English (972-795-4257, 5410 Court of York)

**FOR USE BY THE HUNTWICK FOREST ACC – PLEASE DO NOT WRITE BELOW THIS LINE**

ACC Control Number 201\_ - \_\_\_\_\_ Date Request Received: \_\_\_\_\_

Approved Date: \_\_\_\_\_ Subject to: \_\_\_\_\_

Notified by: Phone  Mail  Email

Rejected Date: \_\_\_\_\_ ACC Member Signatures: 1) \_\_\_\_\_ Date: \_\_\_\_\_  
2) \_\_\_\_\_ Date: \_\_\_\_\_