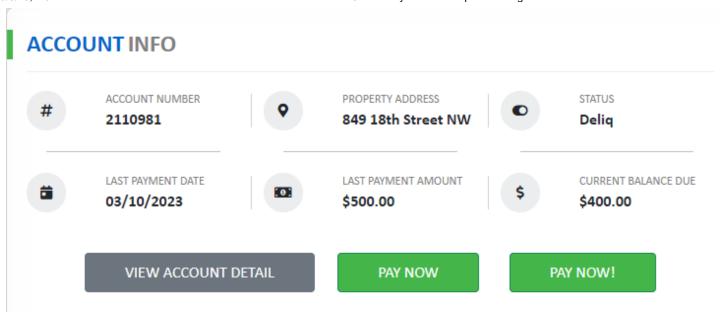
Introduction to the Community Portal

Modified on: Fri, 24 Mar, 2023 at 11:25 AM

When you login to the Community Portal you will see the Home page and your account Dashboard where you will find important information about your account.

NOTE- Portal features are customizable by your Association and as such, the options below may vary.

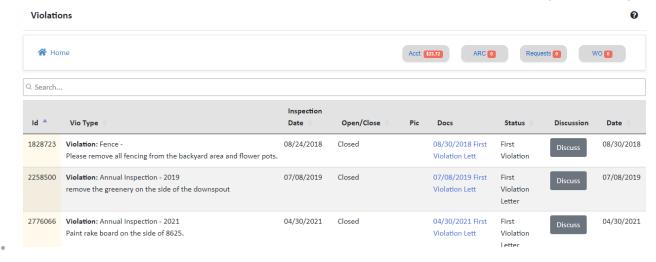
- Account Number- This is the Account number assigned to your account by the management company.
- Property Address- This is the address of the property within the Association. If you have multiple
 units, this will identify which account you are viewing.
- Status- This is the Delinquency status of your account. In the example below, the account is Delinquent.
- Late Payment Date- This is the received date of your most recent payment.
- Last Payment Amount- This is the amount of your most recent payment.
- Current Balance Due- This is the current balance due.
 - **NOTE-** This balance may not reflect upcoming assessments that are not yet due. For example if you login on December 31st, the January 1, assessments may not be included in the balance due. You will need to refer to your recent statement or coupon for the new assessments.
- View Account Detail- Click this button to view details of your account history. See below for more information about this page.
- Pay Now1- Click this button to be redirected to your Association's payment website.
 NOTE- Payment options may vary by Association.
- Pay Now2- Click this button to be redirected to your Association's payment website, if applicable.



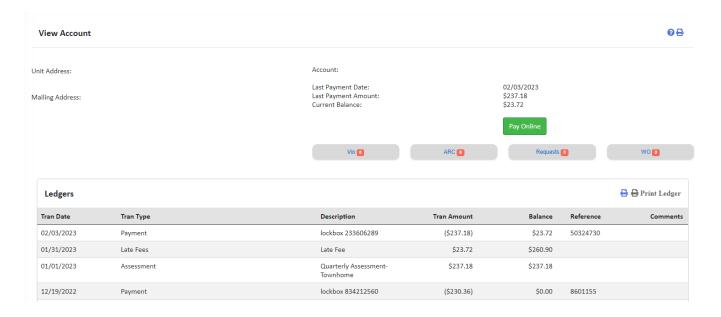
View Account Detail

This page provides detailed information about your account, including your Transaction history and other interactions.

Vio- This tab provides information about all past and present Violations related to your property.

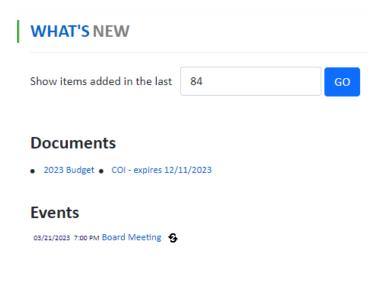


- ARC- This tab provides information about all past and present Architectural requests related to your property. CLICK HERE (https://eunifyportal.freshdesk.com/a/solutions/articles/151000048691) for more information.
- Requests- This tab provides information about all past and present Resident Requests related to your
 property. CLICK HERE (https://eunifyportal.freshdesk.com/a/solutions/articles/151000051669) for more
 information.
- WO- This tab provides information about all past and present Work Orders related to your property.
 NOTE- A Work Order is a request for services and may not be available in your community.



What's New Section

This section provides information and links to important documents.



Announcements Section

This section is used to provide important information for Residents, such as meeting dates, activity dates, opening/closing of pools, reminders of upcoming assessments etc....

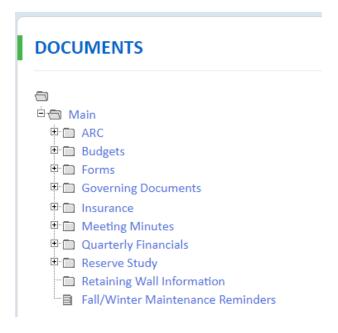
ANNOUNCEMENTS

2023 Dates

- March 21st @ 7pm (Meeting Date)
- May 23rd @7pm (Meeting Date)
- June 10th 8am to 12pm -Yard Sale
- September 19th @7pm (Meeting Date)
- November 14th @7pm (Annual Meeting)

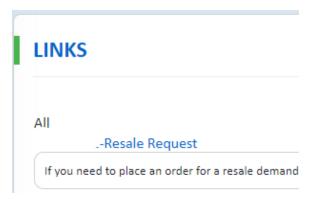
Documents Section

This section provides links to all important documents for your Association, including Governing Documents, Insurance Policies, Budgets, Financials etc...



Links Section

This section provides links to other important sites that provide services or information for your Association.



Calendar Section

This section provides information about important upcoming events in a calendar format.

CALENDAR

March						Week	Month
	SUN	MON	TUE	WED	THU	FRI	SAT
	26	27	28	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18