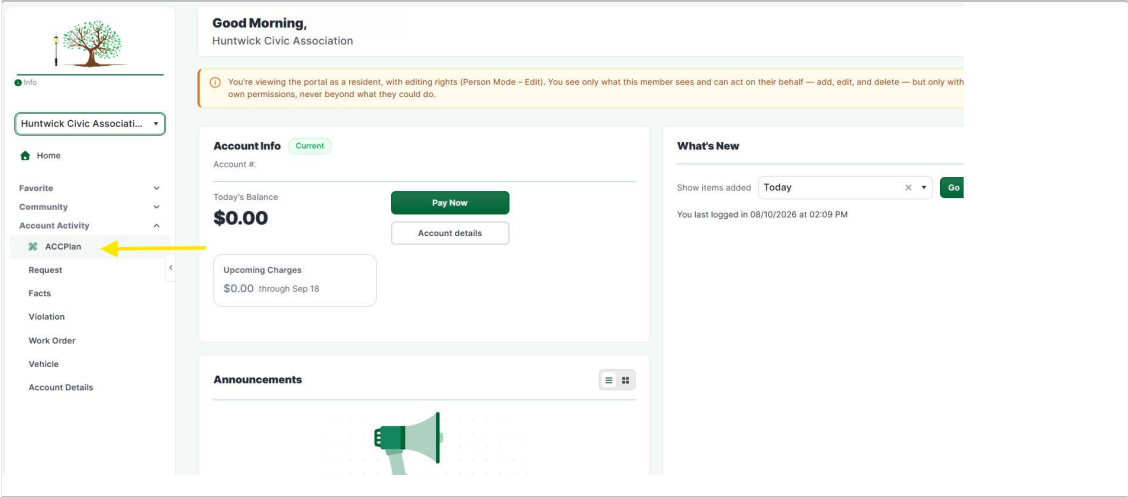
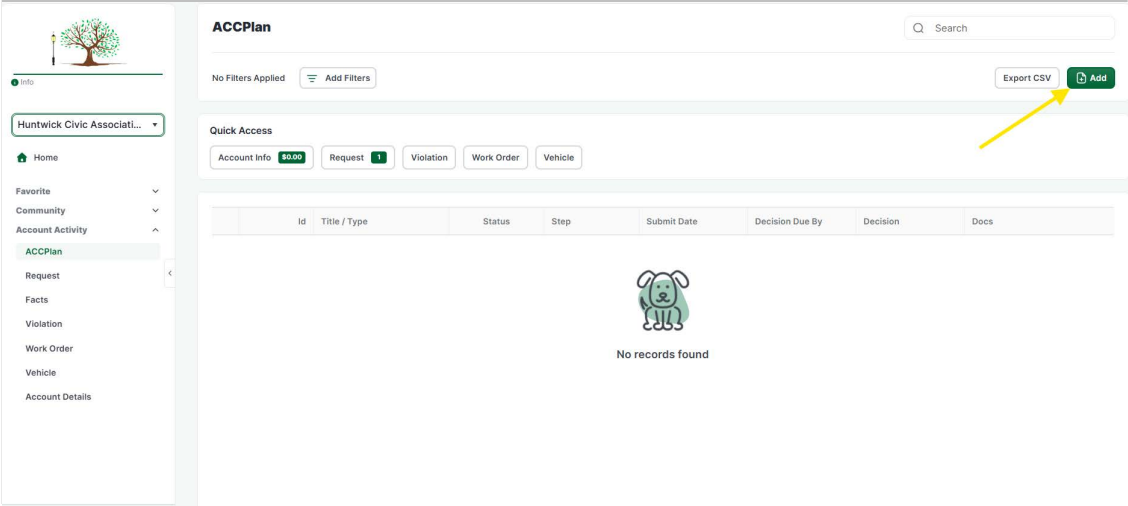


Login to the Resident's Portal with you login information here: <https://huntwickforest.com/residents/>

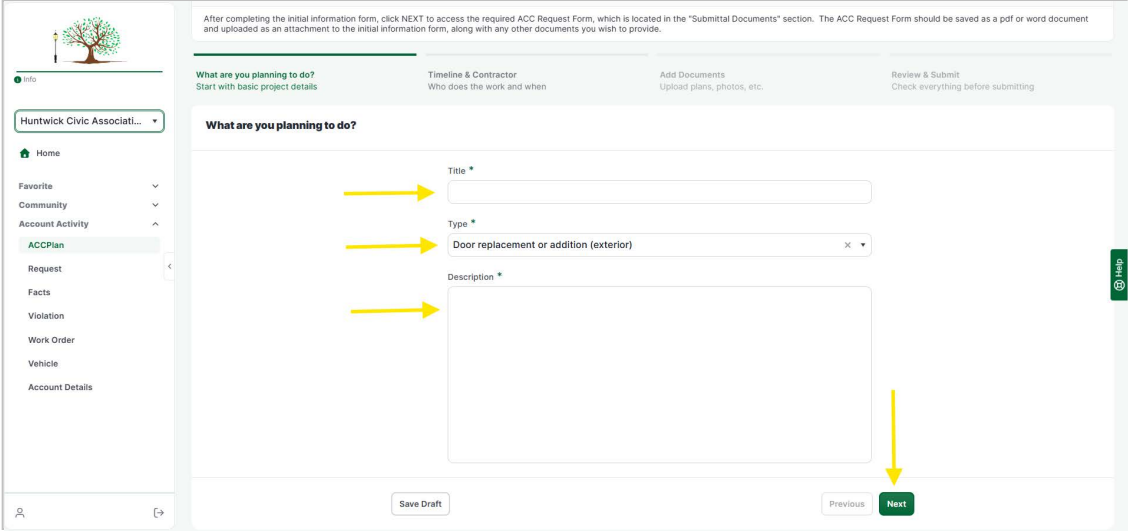
On the left side menu under "Account Activity", select "ACCPlan"



At the top right of the next page, click the green button that says "Add"



Fill in the information for the title of the project, the type of project, and a description of what the project will entail. Then click "Next"



Add the Contractor information (Name, phone, email, and project start and end date). Then click "Next"

ACCPlan Insert Back to List

Instructions

After completing the initial information form, click NEXT to access the required ACC Request Form, which is located in the "Submittal Documents" section. The ACC Request Form should be saved as a pdf or word document and uploaded as an attachment to the initial information form, along with any other documents you wish to provide.

What are you planning to do?
Start with basic project details

Timeline & Contractor
Who does the work and when

Add Documents
Upload plans, photos, etc.

Review & Submit
Check everything before submitting

Timeline & Contractor

Contractor Name

Contractor Phone

Contractor Email

Start Date

End Date

Save Draft

Previous

Next

For the next step, you'll need to download the ACC Application form. It is highlighted in green. Complete that PDF and save it. Then upload it by clicking "Add File"

ACCPlan Insert Back to List

Instructions

After completing the initial information form, click NEXT to access the required ACC Request Form, which is located in the "Submittal Documents" section. The ACC Request Form should be saved as a pdf or word document and uploaded as an attachment to the initial information form, along with any other documents you wish to provide.

What are you planning to do?
Start with basic project details

Timeline & Contractor
Who does the work and when

Add Documents
Upload plans, photos, etc.

Review & Submit
Check everything before submitting

Submittal Documents

This section lists documents associated with your selected ARC plan type. The Required column indicates which documents must be submitted before you can complete your application.

Num	Type	Document	Required	Supplied
1	ACC Application	Huntwick-ACC-Approval-Request-...	Required	Needed

Add File

Documents

This section displays the files you have uploaded for this ARC plan. All supplied documents will appear here.

Title	Type	Created
No records found		

When you click "Add File" it'll open up a small window. from the File Type dropdown, select "ACC Application". Then click the File box to upload the PDF file you just saved. Once it has uploaded, click "Save"

Add File to ARC Plan

Title

File Type

ACC Application

Click to upload or drag and drop
JPG, JPEG, PNG, GIF, BMP, PDF, DOC, DOCX, XLS, XLSX

Huntwick-ACC-Approval-Request-Form_2021.pdf
239.27 KB

Cancel

Save

You'll be returned to the previous screen and you can click "Next"

Info

Huntwick Civic Associati...

Home

Favorite

Community

Account Activity

ACCPlan

Request

Facts

Violation

Work Order

Vehicle

Account Details

What are you planning to do?
Start with basic project details

Timeline & Contractor
Who does the work and when

Add Documents
Upload plans, photos, etc.

Review & Submit
Check everything before submitting

Submittal Documents

This section lists documents associated with your selected ARC plan type. The Required column indicates which documents must be submitted before you can complete your application.

Num	Type	Document	Required	Supplied
1	ACC Application	Huntwick-ACC-Approval-Request-Form_2021.pdf	Required	Supplied

Documents

This section displays the files you have uploaded for this ARC plan. All supplied documents will appear here.

Title	Type	Created
Huntwick-ACC-Approval-Request-Form_2021.pdf	ACC Application	Aug 19, 2026 11:30 AM

Previous1 - 1 of 1 itemsNext

Save Draft

PreviousNext

Review the information you've supplied and then click "Submit Application for Review"

Info

Huntwick Civic Associati...

Home

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Account Activity

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Violation

Work Order

Vehicle

Account Details

What are you planning to do?
Start with basic project details

Timeline & Contractor
Who does the work and when

Add Documents
Upload plans, photos, etc.

Review & Submit
Check everything before submitting

Review & Submit

Garden Brick Wall

2 foot high brick wall in front of house surrounding landscaping. Brick will be painted white.

This application has not yet been submitted for management review

Name	XXXXXX XXXXX
Property	XXXXX XXXXX ST XXXX
Request Type	Landscaping/Tree/Planting Request
Documents	Huntwick-ACC-Approval-Request-Form_2021.pdf All required documents are supplied
Start - End	XXXXX XXXXX ST XXXX
Contractor	XXXXX XXXXX ST XXXX
Contractor Phone	XXXXX XXXXX ST XXXX
Contractor Email	XXXXX XXXXX ST XXXX

PreviousSubmit Application for Review